



**DUTCH CANADIAN CLUB
(EDMONTON)**

13312 - 142 STREET
EDMONTON, AB
T5L 4T3
PH. 452-2861 Hall Rental: 984-4569
GST: 12446 6509

NORDIC ROOM RENTAL CONTRACT

THIS AGREEMENT MADE THIS.....DAY OF.....20..

BETWEEN: THE DUTCH CANADIAN CLUB (EDMONTON)
-AND-

.....
Print name of "the Renter".

1. The DUTCH CANADIAN CLUB hereby grants to the Renter, the right to use the NORDIC ROOM for the specific date(s) and time as hereinafter described in the contract and in accordance with the attached Rental Rules and Regulations, for the following purpose(s):
 - a) Purpose
 - b) Estimated number attending is
 - c) Booked Date
2. The Renter shall pay to the DUTCH CANADIAN CLUB, as follows:
 - a) \$500 as a holding/damage deposit
 - b) \$350 as a Rental Fee, \$250 weekdays or DCC-ESCA members
 - c) \$100 per day prior to or after event for setup, decorating, gift opening or cleaning.
 - d) \$3.70 per person as corkage fee. Corkage includes soft drinks and orange juice.
 - e) \$125 as bartender fee for the evening (Bar service no later than 1 AM).
 - f) \$25 if the AV System is required.

NOTE: All fees are DUE and payable TWO months before the actual rental date(s).

3. The Renter agrees to indemnify and save harmless, the DUTCH CANADIAN CLUB and their representatives from all actions, suits, claims and demands, costs and damages arising by reason of injury or death to any person or persons, or damage to any property, resulting from the use and rental of the room or any portion thereof by the Renter.
4. This agreement, together with the attached Rental Rules and Regulations, contain the entire understanding between the parties hereto.
5. This agreement shall bind the respective parties, their heirs, executors, administrators and successors. IN WITNESS WHEREOF, the parties hereto have executed this agreement on the date first mentioned.

.....
Signature of the Renter

.....
per THE DUTCH CANADIAN CLUB

.....
Printed Name of Renter

.....
Printed Name of D.C. C. Representative

Address..... Postal Code.....

Telephone.....Cell.....Fax.....E-mail.....

RENTAL RULES AND REGULATIONS

of THE DUTCH CANADIAN CLUB, 13312 142 STREET, EDMONTON, AB T5L 4T3

1. (a) The Rental Fee will be refunded in full if THE DUTCH CANADIAN CLUB is notified of the cancellation of the booking at least six months before the date reserved. The Holding/Damage Deposit is likewise refunded.

(b) The Holding/Damage Deposit will be returned as soon as possible after the event, less any amount determined by THE DUTCH CANADIAN CLUB to be reasonable due to damage and extra cleaning charges.

(c) The Holding/Damage Deposit refund will be adjusted for any excess or shortage of corkage fees paid.

(d) The Holding/Damage Deposit must be paid in full at the time of booking the premises.

(e) **IMPORTANT: The Rental, Kitchen, Corkage and Bartender Fee must be paid in full, two months prior to function date.** In the event that the full amount is not received by the due date, THE DUTCH CANADIAN CLUB is at liberty to offer your date for rental, and you will forfeit your Booking/Damage Deposit.

(f) If the reservation is cancelled less than six (6) months in advance and more than two (2) months of the date reserved, only the rental fee will be refunded.
2. The Renter can use the services of any approved caterer for all their food service requirements, as long as the caterer is in possession of all the required applicable HEALTH and other Government permits or licenses.
3. For any event at which liquor will be served, it is the responsibility of the renter to obtain an AGLC board approved liquor and special event license if they intend to supply their own liquor. PLEASE NOTE: the AGCL prohibits the use of any homemade wine, beer or cider. The Renter agrees to exclusively use THE DUTCH CANADIAN CLUB, for all bar services required. Bar service must end at 1:00am and the premises must be vacated by 2:00am. Any Renter that exceeds this time limit will be charged \$75.00 per hour.
4. The Renter is responsible for all arrangements regarding a DJ or band and all related equipment.
5. THE DUTCH CANADIAN CLUB is not responsible for lost or stolen articles of the Renter, its agents, servants, employees, invitees or guests.
6. At any event on THE DUTCH CANADIAN CLUB premises, any direction issued by their agent is to be followed.
7. It will be the duty of the Renter to designate a specific person as contact or "person in charge of the event". That person must make himself/herself known to the designated representative of THE DUTCH CANADIAN CLUB (usually the bartender) at the beginning of the function.
8. **Absolutely** no nails, tacks or tape on painted surfaces to be used to hang decorations. **Absolutely** no confetti (including metallic table confetti), rice or other such substance will be used in and around the hall and grounds. **In the event of non-compliance, the damage deposit will be withheld.**
9. The premises shall be returned in the same condition as it was found, and it is the responsibility of the renter to clean any and all equipment, cooking utensils, plates and cutlery used.
10. The DUTCH CANADIAN CLUB strongly recommends that the renter obtain advice from their insurance broker regarding the need to obtain liability and/or server insurance for this event.
11. The signature of the Renter affixed to the Agreement on page 1, is an acknowledgment of compliance with the rules as stated above.

Nov 2008